



# CITY OF PORT WENTWORTH

CITY COUNCIL

MAY 23, 2019

Council Meeting Room

Regular Meeting

6:30 PM

305 SOUTH COASTAL HIGHWAY  
PORT WENTWORTH, GA 31407

**1. CALL MEETING TO ORDER**

Mayor Gary Norton called the meeting to order.

**2. PRAYER AND PLEDGE OF ALLEGIANCE**

A. Rev. Paul Mongin, First Baptist Church of Port Wentworth

Rev. Paul Mongin, Pastor of First Baptist Church of Port Wentworth led in Prayer and the Pledge of Allegiance.

**3. ROLL CALL - CLERK OF COUNCIL**

Attendee Name	Title	Status	Arrived
Gary Norton	Mayor	Present	
Debbie Johnson	Mayor Pro Tem	Present	
Linda Smith	Council Member	Present	
Shari Dyal	Council Member	Present	
Mark Stephens	Council Member	Absent	
Bill Herrin	Council Member	Present	
Thomas Barbee	Council Member	Present	
Phil Jones	City Administrator	Present	
James L. Coursey, Jr.	City Attorney	Present	
Shanta Scarboro	Clerk of Council	Present	
Brian Harvey	Director of Development Services	Present	
Tiffany Lancaster	Director of Leisure Services	Present	
Matt Libby	Director of Public Safety	Present	
Lee Sherrod	Police Major	Present	
Lance Moore	Chief of Fire Operations	Present	
Jim Vaughn	City Engineer	Present	

**4. APPROVAL OF AGENDA**

Council Member Shari Dyal made a motion to approve the agenda with the following additions:

1. Under **New Business** add Item #D - Phase Four Fiber Install - Fiber construction services from International Trade Parkway to New City of Port Wentworth located on Highway 21.

2. Under **New Business** add Item #E - Subdivision Application submitted by Michael Hussey, Sundial Land Surveying, PC., on behalf of Coopers Hills, LLC., for PIN #: 7-976-02-025 (Newport Boulevard) located in a P-RIP (Planned Residential Institutional) Zoning District for a Preliminary Plat of a Major Subdivision (Newport Square Townhomes) for the purpose of Single-Family Townhomes.

Seconded by Council Member Bill Herrin. Vote was unanimous.

**5. RECOGNITION OF SPECIAL GUESTS**

There were none to report.

**6. ELECTIONS & APPOINTMENTS**

There were none to report.

**7. ADOPTION OF MINUTES**

A. City Council - Regular Meeting - Apr 25, 2019 6:30 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Linda Smith, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

**8. COMMUNICATIONS & PETITIONS**

There were none to report.

**9. COMMITTEE REPORTS**

A. Committee Reports

Council Member Linda Smith made a motion to dispense with the reading of the committee reports and make them part of the minutes. Seconded by Council Member Bill Herrin. Vote was unanimous.

Council Member Linda Smith also requested an update on the Houston Museum. City Administrator, Phil Jones, responded by stating that work is in progress and a punch list of that which needs to be completed has been

done.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda Smith, Council Member
<b>SECONDER:</b>	Bill Herrin, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

**10. CONSENT AGENDA**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Shari Dyal, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

A. Pay Request No. 1 from E & D Contracting Services, Inc., in the amount of \$107,135.19 for the Mobley Park Drainage Improvement Phase I Project.

B. Pay Request No. 2 from A.D. Williams Construction Company, Inc., in the amount of \$32,112.00 for the Keller Road Improvement Project.

**11. UNFINISHED BUSINESS**

There was none to report.

**12. NEW BUSINESS**

- A. Site Plan Review Application submitted by Tim Gaylor, Gaylor Contracting, Inc., on behalf of Mahesh Randerwala for PIN #: 7-0037-01-035 (Lot 5, Coldbrook Station Road) for a Specific Development Site Plan to allow a Liquor Store / Commercial Spaces in a P-C-3 (Planned General Business) Zoning District.

Mahesh Randerwala was present to answer any questions of Mayor and Council.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Barbee, Council Member
<b>SECONDER:</b>	Shari Dyal, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

- B. Site Plan Review Application submitted by Murray Marshall on behalf of RHTC, LLC for PIN #'s 7-0906-01-035 & 7-0906-01-036 (Highway 21 and Rice Mill Rd) for a General Development Site Plan to allow a Car Wash in a P-C-2 (Planned Community Business) Zoning District.

Murray Marshall was present to answer any questions of the Mayor and Council.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Herrin, Council Member
<b>SECONDER:</b>	Linda Smith, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

- C. Notice of Award and Approval of Contract with B & D Clearing, Inc., in the amount of \$523,354.92 for the Mobley Park Drainage Improvements Ph. II Project

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda Smith, Council Member
<b>SECONDER:</b>	Thomas Barbee, Council Member
<b>AYES:</b>	Johnson, Smith, Dyal, Herrin, Barbee
<b>ABSENT:</b>	Stephens

- D. Phase Four Fiber Install – Fiber construction services from International Trade Parkway to the new City of Port Wentworth City Hall located on Highway 21. Installing 2ea 16mm X 13mm micro duct with 24 count fiber to tie both sides. Will include approximately 20 vaults, 4 fiber splice enclosures, testing and turn-up.

Matt Libby, Department of Public Safety Director was present to answer any questions of the Mayor and Council.

**RESULT:**        **APPROVED [UNANIMOUS]**  
**MOVER:**        Linda Smith, Council Member  
**SECONDER:**    Thomas Barbee, Council Member  
**AYES:**         Johnson, Smith, Dyal, Herrin, Barbee  
**ABSENT:**       Stephens

- E. Subdivision Application submitted by Michael Hussey, Sundial Land Surveying, PC., on behalf of Coopers Hills, LLC., for PIN #: 7-976-02-025 (Newport Boulevard) located in a P-RIP (Planned Residential Institutional) Zoning District for a Preliminary Plat of a Major Subdivision (Newport Square Townhomes) for the purpose of Single-Family Townhomes

A representative for Sundial Land Surveying, PC was present to answer any questions of the Mayor and Council.

**RESULT:**        **APPROVED [4 TO 0]**  
**MOVER:**        Shari Dyal, Council Member  
**SECONDER:**    Bill Herrin, Council Member  
**AYES:**         Smith, Dyal, Herrin, Barbee  
**ABSENT:**       Stephens  
**RECUSED:**     Johnson

### 13. RESOLUTIONS/ORDINANCES/PROCLAMATIONS

- A. Ordinance No. 19-02, Budget FY20, First Reading

**RESULT:**        **APPROVED [UNANIMOUS]**  
**MOVER:**        Bill Herrin, Council Member  
**SECONDER:**    Shari Dyal, Council Member  
**AYES:**         Johnson, Smith, Dyal, Herrin, Barbee  
**ABSENT:**       Stephens

### 14. EXECUTIVE SESSION

There was none to report.

### 15. PUBLIC COMMENTS - REGISTERED SPEAKERS

Jill Litten, 8 Tiller Way, stated before Council that she has spoken to Senator Lester Jackson to discuss the possibilities of gaining assistance from the Georgia Department of Labor (GDOT) regarding constructing a second entrance on Highway 30 and Highway 21 at the Newport Subdivision entrance.

Doel Maldonado, 10 Hawser Way, expressed his concern over the potential problem the new development of townhomes near the Newport Subdivision entrance will create traffic wise.

Vince Thompson, 8144 Old Highway 21, addressed Mayor and Council to express his concerns regarding the development of land that is adjacent to his property.

### 16. ADJOURNMENT

There being no further business, Council Member Bill Herrin made a motion to adjourn. Seconded by Council Member Shari Dyal. Vote was unanimous.

  
\_\_\_\_\_  
Mayor Gary Norton

The foregoing minutes are true and correct and approved by me on this 20<sup>th</sup> day of June, 2019.

ATTEST:

  
\_\_\_\_\_  
Shanta M. Scarborough, Clerk of Council